

## APPLICATION TO BE FEATURED AS ARTIST OF THE MONTH

All artists are invited to apply for AOM, including Emerging Artists. AOM Guidelines are also available on the BICAS website. **TO APPLY** please complete the front page of this form and return it to Bribie Island Community Arts Centre. Successful Artists will be notified by AOM Co-ordinator. There are only 10 places available each year. Please **include a photo of yourself and 6 photos of your current work you will be presenting** (jpegs – each 1MB max.). Please include a short introduction about yourself and your artwork. This **MUST** be supplied for your Application to be considered. Please read the second page carefully. **IF APPROVED**, the AOM Coordinator will make further arrangements with you, including available month of exhibition.

DETAILS	Are you a BICAS Member YES NO (please circle)	If Yes, Member No:
	If a <b>non-member</b> please provide your bank details for any AoM sales payment to be processed	
	<b>ACCOUNT NAME:</b>	<b>BSB:</b> <b>ACCOUNT NO:</b>
	<b>ABN:</b>	Registered for GST: YES NO (please circle)
Name:		
Address:		
Mobile phone:	Facebook page:	
Email:	Website:	
Date of Application:		

**The Medium used and description of art form:**

**REMINDER: YOU MUST ATTACH REQUIRED PHOTOS + INTRODUCTION FOR CONSIDERATION**

**Please read and sign the following Agreement (Please circle):**

I have read the Description of our Featured Artist of the Month Program (*see over*) and agree to the Conditions as stated.

**YES** I give permission for photos to be taken and used.

**YES** I understand if any pieces sell while on display there will be a commission of 28% payable to Bribie Island Community Arts Society.

**YES** I understand that BICAS does not take responsibility for loss or damage of works, and that insurance of work is the artist's responsibility.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

An admin fee of **\*\$88 for BICAS members and \$110 for Non-Members** will be charged for Artist of the Month participants, to be paid at least 6 weeks before exhibition. An invoice will be sent. Prices include 10% GST. (\* *May be subjected to cancellation fee*). Price includes a Meet the Artist talk and morning tea event for a total of 20 participants.

**Payment Options Available: Please tick your method of payment**

**PAY AT FRONT DESK**  **OR**

**ONLINE** at our website: <http://www.bribieartscentre.com.au>  **OR**

**DIRECT BANK TRANSFER** Bribie Island Community Arts Society Inc. **BSB: 034119 ACC: 363373**  
Reference: SURNAME, INITIAL, AOM

**USUALLY HAPPENS - ON THE LAST OR FIRST DAY OF THE MONTH:**

Artist/s take down their work at 1pm, and the new Artist/s hangs / displays their work at 1.30pm (same day).

**Checklist: Please keep this page for your reference**

**Bribie Community Arts Centre will:**

1. Provide 5.45m x 2.65m of total hanging space complete with a hanging system.  
*(Should you have 3D work, we will negotiate a display area with the Display committee, with shelves/plinths etc.)*
2. Provide barcoding, posters and wall labels.
3. Provide space and organisation for the artist talk and free morning tea. This is part of the agreement. It is usually held from 10.30am on the SECOND Friday of the month as an opportunity for you to market and showcase your artworks and yourself, and as an educational and inspirational time for all.
4. Advertise in local press, on social media and BICAS newsletter. You will be asked to provide suitable text and images for this.
5. Charge a 28% commission on any works sold during the month while on display.

**The Approved Artist of the Month will:**

1. **4 weeks PRIOR to exhibition:** Provide details and photos for advertising and editorial use. Please include: Photo of yourself, 2 paragraphs about you and your work, 3-4 photos (jpeg – each 1MB max.). **Email to: [events@bribieartscentre.com.au](mailto:events@bribieartscentre.com.au)**  
**Subject: AOM & month of your display.**
2. **At least 2 weeks PRIOR:** Fill in and return the Purple AOM Stock List - from front desk, providing a list of all works: artist name, artwork name, medium, selling price (including commission) for Gallery signs to be made, & works barcoded and labelled.
3. **Hanging of exhibition:** Attend at 1:30pm on the required day. Bring in all pieces ready to hang/display (can assist if needed). Use D-hooks and framing wire (with ends covered) or cord. D-hooks to be placed one third of the way from the top. (**Do not use** single strand brass wire, staples wool or fishing line). Weight must not exceed 10kg. **All 2D works must be of a sturdy structure. ALL Canvases under 2.8cm deep (28mm), MDF Boards and Cards must be framed.**
4. **Clearly label all pieces** on the back bottom left with artist name, title, medium & selling price.
5. **Advise the Centre ASAP of names of people coming to your morning tea** (maximum 20 people).
6. **Collection Day.** Attend at 1pm on the designated day for collection of your artworks, you must sign out all unsold

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**HAND DELIVER front page only**

**TO:** AOM Co-ordinator - at the front desk of the

Bribie Island Community Arts Centre, 191 Sunderland Drive, Banksia Beach 4507 OR

Scan or take a photo of the application form and email AOM Co-ordinator

**Email:** [events@bribieartscentre.com.au](mailto:events@bribieartscentre.com.au)